

BCC Calendar Committee Notes

Date: 04-28-15	Attending: H. Caldon, S. Bulkley, J. Batarseh, S. Eaton (note taker) Absent: L. Louro			
Item	Discussion	Next Steps	Who	Timeline
Agenda review				
Minutes/notes				
Review e-mail from Elias Regalado	Eaton received in March 2013 an e-mail outlining the process to request moving to a condensed 16-week calendar.	H. Caldon to contact a Long Beach CC colleague who may have insight into their successful application.		
Flex Days	Application must include plan to implement Flex Days for faculty and staff development	S. Bulkley and S. Eaton to do research on current requirements		
Mock Calendar	Application must include a calendar configuration on a day-by-day schedule using a format sent to MIS each year, including flex days and days of final exams so that the appropriate term-length-multiplier can be determined for the primary terms. Of critical importance is the need to demonstrate compliance with the Student Attendance Accounting Manual Addendum concerning "academic calendars, scheduling, and related topics."	H. Caldon to create a sample calendar.		

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Studies, surveys and analysis	The information gathered from these are to be included in the application packet supporting the district's findings relative to the educational implications of the proposed change.	Determine whether Long Beach surveys and studies can be modified for our use.		



AGENDA

October 22, 2014 4:00 p.m.

Admin Conference Room

BCC Strategic Priorities:

- *Foster an innovative learning environment that respects diversity*
- *Provide students a successful college learning experience*
- *Promote and support student engagement*
- *Cultivate and enhance local partnerships*
- *Attract, retain, and develop excellent employees*
- *Strengthen college planning and informed decision-making*

1. Approve Agenda
2. Approve Minutes
3. Review of 115-16 calendar
4. Discussion of 16-week condensed calendar
5. Discussion of 16-17 calendar
6. Review meeting location

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Date: 10-22-2014	Attending: Jacob Batarseh, Kathryn Mendez, Scott Bulkley, Heather Caldon, Lesia Louru, Stephen Eaton (notetaker) Absent:			
Item	Discussion	Next Steps	Who	Timeline
Review of 2015-2016 academic year calendar	Confirmed that BCFA and CSEA approved proposed calendar in spring 2014. Confirmed State mandated February holidays	Place calendar on Board agenda	Stephen	November BOT?
Discussion about 16-week condensed calendar	Discussion around 3-year timeline, MOU with BCFA regarding sub-committee of Calendar Committee to expedite process.	Ratification of BCFA contract	Stephen	
Discussion about 2016-2017 calendar	Although the desire to pursue a 16-week is strong, the approval process is lengthy.	Discuss 18-week 2016-2017 calendar at upcoming meeting	Stephen	November
Meeting location	Preference to meet at Administration building conference room.	Schedule November meeting in Admin. Building.	Stephen	November

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